



**Tuesday, September 24, 2013
Regular Meeting Minutes**

RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

Ninth Grade Academy
Diana “Dee” Strickland Conference Room
2000 Lehigh Station Road
Henrietta, NY 14467

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

Others Present:

Dr. J. Kenneth Graham Jr., Superintendent of Schools
Mr. George DesMarteau, School Attorney
Mrs. Nerlande Anselme, Assistant Superintendent, Student and Family Services
Mrs. Denise Anthony, Assistant Superintendent, Human Resources, School Accountability, and
Community Relations
Mr. Andrew Whitmore, Assistant Superintendent, School Finance and Operations
Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

1. BOARD OF EDUCATION MEETING – GENERAL

A. Board of Education Members

Diane E. McBride, President; Pamela J. Reinhardt, Vice President; Robert C. Bower;
Jean M. Chaudari; Rosie B. Mitchell; Sue A. Smith; and Phyllis P. Wickerham

Superintendent of Schools – J. Kenneth Graham Jr., Ph.D.
School District Clerk – Karen A. Flanigan

B. Meeting Information

The regular meeting of the Board of Education of the Rush-Henrietta Central School District was held in the Dee Strickland Conference Room at the Ninth Grade Academy. An anticipated executive session was scheduled at 6:15 p.m., with the public portion of the meeting resuming at 7 p.m.

2. ANTICIPATED EXECUTIVE SESSION

A. Call to Order

Mrs. McBride called the meeting to order at 6:17 p.m.

B. Executive Session to Review an Administrator’s Performance Goals, a Negotiated Retirement Agreement, and Negotiations to Amend a P.I.L.O.T. Agreement

**MOTION TO ENTER EXECUTIVE SESSION AT 6:17 P.M. TO
REVIEW AN ADMINISTRATOR’S PERFORMANCE GOALS,
A NEGOTIATED RETIREMENT AGREEMENT, AND
NEGOTIATIONS TO AMEND A P.I.L.O.T. AGREEMENT**

**MOVED: Mrs. Mitchell
SECONDED: Mrs. Reinhardt**

MOTION CARRIED: 6-0
Mrs. Smith was absent.

MOTION TO EXIT EXECUTIVE SESSION AT 6:46 P.M.
MOVED: Mr. Bower
SECONDED: Mrs. Chaudari
MOTION CARRIED: 6-0

3. OPENING OF PUBLIC MEETING

A. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements

Mrs. McBride reconvened the meeting at 7 p.m. Mrs. Smith was absent. The Pledge of Allegiance was recited, introductions were not needed as there was no one in the audience, and there were no changes to the agenda. As this is Mrs. Anthony's last board meeting before she retires, Mrs. McBride thanked her for her dedication and service to the district and said she'd be a hard act to follow. She thanked her for all the opportunities she provided for the district with the grants she secured, said she enhanced academic programming for district students, and provided a chance for them to achieve more than in the past. Mrs. Anthony said it had been an awesome opportunity and the board was an awesome team to work for.

4. PUBLIC FORUM

A. Audience Members May Address the Board of Education

There was no one in the audience.

5. CONSENT AGENDA ITEMS FOR ROUTINE MATTERS

- A. Action pertaining to the award of bids
- B. Action pertaining to approval of three changes to the 2013-14 District Health and Safety Committee members list
- C. Action pertaining to approval of the Shared Decision Making (SDM) Committee community representatives
- D. Action pertaining to approval of a donation – unsolicited grant – 9/3/13
- E. Action pertaining to the deletion of an already approved overnight field trip – Track team – 10/11/13
- F. Action pertaining to approval of an overnight field trip – NSBE Regional Engineering Conference – Nov. 21-24, 2013
- G. Action pertaining to approval of an overnight field trip (Roth) – Washington, D.C. – May 14-16, 2014
- H. Action pertaining to approval of an overnight field trip (Burger) – Washington, D.C. – May 21-23, 2014
- I. Action pertaining to approval of Board of Education special meeting minutes – September 4, 2013
- J. Action pertaining to approval of Board of Education meeting minutes – September 10, 2013
- K. Action pertaining to approval of an amendment to the Park Point (WillJeff) P.I.L.O.T. agreement

MOTION PERTAINING TO ACCEPTANCE OF CONSENT AGENDA ITEMS #5A-K

MOVED: Mr. Bower
SECONDED: Mrs. Wickerham
MOTION CARRIED: 6-0

Mrs. Wickerham asked if the five students on the District Health and Safety Committee are able to attend the meetings. Mrs. Anselme said most of the time they are not able to attend. Mrs. Wickerham felt it important that students know if they have an issue or comment, that they have an opportunity to voice their concerns and receive the minutes so they know the district values their input.

6. PERSONNEL ACTIONS

A. Action pertaining to approval of Personnel Actions

MOTION PERTAINING TO APPROVAL OF PERSONNEL ACTIONS

MOVED: Mrs. Chaudari

SECONDED: Mrs. Mitchell

MOTION CARRIED: 6-0

Mr. Bower noticed an error on Item #5. There is no sixth grade at Crane. This teacher is an elementary AIS (Academic Intervention Specialist) teacher at Crane.

7. DISTRICT RESERVE FUNDS

A. Action pertaining to acceptance of the 2013-14 Reserve Plan

MOTION PERTAINING TO ACCEPTANCE OF THE 2013-14 RESERVE PLAN

MOVED: Mrs. Wickerham

SECONDED: Mrs. Chaudari

MOTION CARRIED: 6-0

Mr. Whitmore provided an overview of the plan for the management of the district's reserve funds. Mrs. McBride asked about the two reserves with zero balances. Mr. Whitmore provided an answer. Mr. Bower said he thinks the layout is fantastic and helps considerably. Dr. Graham inquired as to when the comptroller would be back for the next audit. It was anticipated within the next 12 months.

8. SUBSTITUTE TEACHER PAY PROPOSAL

A. Action pertaining to approval of the substitute teacher pay proposal

MOTION PERTAINING TO APPROVAL OF THE SUBSTITUTE TEACHER PAY PROPOSAL

MOVED: Mrs. Wickerham

SECONDED: Mrs. Mitchell

MOTION CARRIED: 6-0

Mrs. Anthony provided background information regarding substitute teachers and the new pay proposal. She explained that the district has had the same rate of pay for quite some time and it needs to be more competitive as subs are going with the districts paying more money. As for how the district stays competitive, Mrs. Anthony said there isn't one solution, but the district has to be aggressive in how it recruits and it has to pay competitively. Discussion ensued.

9. SUPERINTENDENT'S REPORT

A. Written – Incidental Teaching Report

There were no questions or comments.

B. Written – Violent and Disruptive Incident Report (VADIR)

There were no questions or comments.

C. Written – Parent Engagement Improvement Plan

Dr. Graham reviewed each category of the Parent Engagement Plan of Work for 2013-14 and how it relates to the board's district priorities. He mentioned Roth Middle School's parent group using social media to garner parent group participation. Mrs. Reinhardt voiced her concern regarding having someone dedicated to monitoring posts and pulling things that are not appropriate. She said there should be defined criteria as to what is and is not appropriate. Dr. Graham offered some thoughts, will pass her concerns along, said the posts will be monitored, and that he would report back.

D. Oral – APPR Status Report

Dr. Graham provided a status report of APPR (Annual Professional Performance Review). He said the district is in full compliance, everyone has their composite scores, and the next step is goal setting conferences. He stated that every teacher in the district is under the same teacher improvement plan, which is based on three teaching practices – setting instructional outcomes, establishing cultures of learning, and engaging students in learning. October 16 will be the parent notification piece. Dr. Graham is working with Mr. Anderson, office of Community Relations, to put information on the website. He also mentioned that this will be a hot topic at the school boards conference this year.

E. Oral – NYSCOSS Conference Report

While at the conference, Jody Siegle, executive director of the Monroe County School Boards Association (MCSBA), gave Dr. Graham a heads up on two items. The first, Rochester Institute of Technology (RIT) submitted an application for a charter school. She said her belief is that RIT wants to locate their school in the city, but if it’s located at the Henrietta campus, the rule is they must first fill spots with any Rush-Henrietta students that want to attend. The second item is regarding the Information Exchange Committee and its interest in the STEAM program. They embrace Rush-Henrietta’s request to present, but will not be able to do so until after the first of the year due to other program commitments.

Some of the highlights from the NYSCOSS Conference included:

- State-of-the-state by Dr. King
- Attending a lot of workshops
- Skill building – mostly around APPR
- A Department of State presentation regarding child identity theft - the biggest form of identity theft, most prevalent in New York state, and the largest being within a family
- Curriculum modules – hot topic this year. Dr. King said they are resources, not mandates.
- A research paper being a new future graduation requirement
- Dr. Graham feeling the district is in really good shape in what Dr. King is asking the district to do and what it is actually doing.
- Race to the Top grants ending in 2015. Conference attendees were lead to believe there will not be another time extension.

10. NEW BUSINESS

A. Board Goals – Adoption

**MOTION PERTAINING TO APPROVAL OF THE
2013-14 BOARD GOALS w/AMENDMENTS
TO BOARD DEVELOPMENT (A1 AND A2)**

**MOVED: Mrs. Wickerham
SECONDED: Mrs. Chaudari
MOTION CARRIED: 6-0**

Mrs. Wickerham had a question regarding Board Development. She thought it a good idea to add a subcommittee to Items A1 and A2.

B. Board Workshops – Adoption

**MOTION PERTAINING TO APPROVAL
OF THE 2013-14 BOARD WORKSHOPS**

**MOVED: Mr. Bower
SECONDED: Mrs. Mitchell
MOTION CARRIED: 6-0**

There were no questions. Dr. Graham said the district priorities plan of work would be in the next board packet. This will be the outline of the district workshops.

C. NYSSBA Resolutions

Mrs. McBride reminded everyone to get their resolution sheets to Mrs. Wickerham so she can compile the responses into one and bring to the next meeting for review prior to the conference. Mrs. Wickerham stated that there was an additional resolution and some changes/rebuttals. She suggested board members add the one addition to their resolution sheet before submitting to her.

D. Homecoming

Mrs. McBride provided an update on homecoming. Dr. Graham said he is unable to attend, but Mr. Whitmore will be there. Mrs. Wickerham will purchase the candy to distribute.

11. BOARD MEMBER REPORTS

A. MCSBA Information Exchange Committee (Sept. 11)

Mrs. Mitchell forwarded the minutes to board members. She said the committee developed meeting topics for 2013-14. The top five topics with the most votes were selected. They are School law – opting out of state testing; Social media in districts/classrooms (best practices, bring your own devices); APPR implementation (pros and cons); Generating interest in STEM/STEAM (adding in the arts); and Initiatives in the Rochester City School District. After touching base with Mrs. Anthony and Mrs. Wilson, Mrs. Mitchell suggested Rush-Henrietta present the topic on STEM/STEAM.

B. MCSBA Labor Relations Committee (Sept. 18)

Mr. Bower forwarded the minutes to board members and said Dr. Graham also attended the meeting. He said there was a real interest in APPR and what could happen about appeals. The committee spent time deciding on meeting topics for 2013-14. Dr. Graham said there was a lot of interest in benefits.

- Mrs. McBride plans to attend the MCSBA Presidents meeting and will report on it at the next meeting.
- Mrs. Reinhardt said she was asked to join the Steering Committee as an at-large member. A goal for this year is to put together an instruction manual for presidents. Mrs. Reinhardt and Mr. Whitmore will be presenting at MCSBA's 6-hour mandated fiscal training on October 5.

12. CLOSING OF MEETING

A. Board Meeting Recap

- Board members need to return their NYSSBA resolutions sheet to Mrs. Wickerham so she can compile the information into one for the next board meeting.
- Senior High School field rededication will be held Saturday, September 28.
- Homecoming is scheduled for Saturday, October 12.

B. Adjournment

MOTION TO ADJOURN THE MEETING AT 8:14 P.M.

MOVED: Mrs. Mitchell

SECONDED: Mr. Bower

MOTION CARRIED: 6-0

C. Next Board of Education Meeting

The next Board of Education meeting is scheduled for Tuesday, October 8, 2013.

Respectfully submitted,

Karen A. Flanigan
School District Clerk

Board Approved: October 8, 2013